**Committee Meeting**

**Agenda**

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| Date 6th December 2016 – 8.30pm |
| Venue: ILTSC |
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| Item |  |
| 1 | Apologies |
| 2 | Minutes of Meeting 1st November 2016 |
| 3 | Matters Arising |
| 4 | Running the Club1. Harrier and Volunteer of the month
2. Membership update; new members and new process update
3. Events coming up: Christmas relays and quiz, Awards do organisation
4. Awards definitions and nominations process (for decisions January mtg)
5. Need for a December ‘e-newsletter’ - type communication to publicise events and seek award nominations
6. Next newsletter
7. Virgin London Marathon club places draw
8. Juniors
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| 5 | Developing the Club1. (Development plan review and revision process - into 2017)
2. Proposed new athletics facilities update
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|  6 | AOB |
|  | Next Meeting proposed: 8.30 pm on 3rd January 2016 ILTSC |
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